

Bankline support guides

Using Bankline with Open Banking Third Party Provider (TPP) Services

In this guide

- Introduction to the TPP consent process
- Understanding Bankline roles
- For Bankline administrators setting up users for Open Banking TPP Services
- Sharing account data with a TPP
- Managing account information consents
- Making a payment using a TPP
- Importing files of payments from a TPP

Remember these tips to help keep your business safe when using Bankline.



We will **<u>never</u>** ask you your full PIN and password online, only three random digits from each are needed to log in.



We will **<u>never</u>** ask you for any details from your PIN and password, or any smartcard codes over the telephone.

Introduction to the TPP consent process 1.

In this section

Learn about Open Banking TPP Services and how the consent process works

Third Party Providers (TPPs) can provide a range of services, from showing all your balances in one place through to making payments.

To use a TPP you'll need to have the right privileges assigned to you. You'll then need to give your permission for each TPP you want to use in order to access your account information. This is called providing your consent.

There are three steps to providing consent:

1 Requesting consent

As a Bankline user, if you've been assigned the privileges to use Open Banking TPP Services, you'll need to give your permission to the TPP to approach NatWest. You'll do this on the TPP's website.

2 Authentication

You will be redirected to the NatWest website or mobile application so we can authenticate the request. You'll need to confirm your identity by using your Bankline login details.

3 Confirmation

Once we've verified your identity, you'll need to review exactly what information the TPP needs to be able to provide its service. You can then confirm NatWest to fulfil the request.

Understanding Bankline roles 2.

Make sure you know who you're dealing with

TPPs must be authorised by the Financial Conduct Authority (FCA) and they must appear on the FCA register before they can offer their services. You don't have to use TPPs at all, but if you do, it's very important to read their terms and conditions to understand exactly what they'll be accessing and how they'll use that information.

As with all online payments, be cautious. Make sure you know who you're dealing with and check that the site is secure and trustworthy. If in doubt, you can report fraud here: natwest.com/banklinesecurity.

A Bankline role is a set of privileges that controls which functions a user can access. Roles are also specific to your business.

- Customer roles are created by users with the Manage roles privilege, normally a Bankline • administrator.
- Master roles are created by us for your business's Bankline administrators to give access to users. A Master role can be the basis for a new Customer role.

A Remember

To use Open Banking TPP Services you need a role that includes the correct TPP privileges. You also need access to Bankline accounts that have registered for that Open Banking Third Party Provider's Services.



3. For Bankline administrators – setting up users for Open Banking TPP Services

In this section

- Learn how to set up roles to use Open Banking TPP Services
- Learn how to assign TPP privileges to existing roles
- Learn how to assign TPP privileges to a new role

New TPP privileges in Bankline

There are three new Bankline privileges for use with TPPs:

1) Allow Third Party Provider payments

This lets Bankline users make TPP payments. They also need to have the privilege for the payment type in question. This could be:

Immediate Payment (for Immediate Faster payment).

- Add Domestic Standard Payment
- Confirm Own Domestic Immediate Payment

If the payment is between two accounts reported on the same Bankline profile.

- Add Transfer (between customer's own accounts)
- Confirm Own Transfer

2) Create and manage own account information consents

This lets users give their consent to share account information with a TPP. It also means they can view and manage the consents they set up with TPPs.

3) Manage all account information consents

This allows users to manage all account information-sharing consents set up by any user on their Bankline profile.

Assigning TPP privileges to existing roles

1 From the Administration menu select Manage Roles then choose the role you want to assign the privileges to.

		Chaptery: 50 . Rinkes per page Gal
Name	Cescrytion	Tree
Account Operator 2	Account Operator	Vasler
Administration	Administrator	Waster
Audite	Author	Waster
A-D.ALTA	Authorise all Financial Transfers	Visiter
Authalithmeta	Authorited All Payments	Wester
Aug. TOBAT	Authorise Future Dated & IAT Payments sinty	Washer
Balance Duecetor	Balance Operator	Waster
Sex & Auto AL Pumpa	Kay	Waster
Sex ALCTR	Key All Financiel Transfers	Waster
Sex ALD IN THE	Kay Al Pynets	Wester
Sex 314 Puncta	Key Donestic Payments and MTs	Waster
SALAM ALTER	Key & Authorise all Financial Transfers	Waster
SALEAUR FORAT	Key & Authorise Future dated Payments & WTs only	Washer
Cautient Released	Payment prulege	Waster
Supervised	Supervaer	Waster
Superviser PORAT	Superviser with all Future balait payments & in? Functionality	Wester
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You can use the drop-down menu to display privileges by category.

The new TPP privilege categories are **Third Party Provider consents** and **Third Party Provider payments**.

- You'll see a message and an unticked checkbox. You'll need to acknowledge that you understand the consequences of assigning privileges in this category. If you're not sure, select View help to see our FAQs on what these privileges allow a user to do.
- 4 Once you've selected the appropriate privileges, read and understood the message and ticked the checkbox, select Save and go to save changes and go to the next step.
- 5 The **Continue** button will take you to the Assign accounts page. At this stage, vou'll choose the accounts that this role will work with.

If you don't tick the checkbox, i you'll see the error message "Please select checkbox to acknowledge the information message". You'll need to select the new privileges again and tick the box before continuing.

When using Open Banking TPP Services, a user can only give consent or make payments from accounts contained in the role(s) that have the relevant TPP privileges.

Role						
Role r Descr Type	ame Iption	Account Administrato Assign accounts to role Customer				
	Account.ID-	Sort code/ Bank alias	Account number	Account.name	Account alias	20
	96-00-05 500 00000	980005	50000000	UB EBANKING NI	UB EBANKING NI	QBP
	96-00-05 50000000	980005	50000000	UB EBANKING NI	UB EBANKING NI	GBP
	96-00-05 50000000	960005	50000000	UB EBANKING N	UB EBANKING NI	OBP
	96-00-60 50000000	980060	70000000	E-BANKING NO1	E-BANKING NO1	QBP
	95-00-50 50000000	980060	70000000	E-BANKING NO1	E-BANKING NO1	GBP

A Remember

Only users with the Manage roles privilege can see the Manage roles page.

Assigning Third Party Provider privileges to a new role

1 From the Administration menu, select Manage roles and then Create role in the bottom right hand corner of the page.

		Conplay: 10 • Roles per page Gab
Kane	Description	Type
Account Operator 2	Account Operator	Vasler
Administration	Administrator	Vaster
bullat.	Author	Vasler
ALC: ALC: A	Authorities all Financial Transfers	Vasler
640.41.bmla	Authorise All Payments	Vaster
Aug FORAT	Authorise Future Dated & IAT Payments only	Washer
Enlacos.Compter	Balance Operator	Vaster
Sex & Auto Al francis	Kay	Vasler
Sec.ALCTa	Key Al Feancel Transfere	Washer
Sex Al Donta	Key Al Pymeta	Vasler
Sec.24.hmta	Key Donesitc Payments and IATs	Waster
Strike ALTS	Key & Authorise all Financial Transfers	Vasler
Seattlen FORMT	Key & Authorise Future dated Payments & WTs only	Vaster
Enument Remaner	Payment prullage	Master
Success	Superview	Vaster
Superviser FORMT	Superviser with all Future dated payments & W.T.Functionality	Vasler
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		1225m



This will open the **Create role** page.

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-		

Apart from adding a **Role name** and Role description the steps to follow will be the same as for an existing role.

For information on how to assign these roles to a user please see our 'Getting started: administrator's guide' (section 3.6) available at:

https://www.business.natwest.com/ business/bankline/support-guides.html

4. Sharing your account data with a TPP

In this section

- Learn what's currently supported for sharing
- Learn how to share account data with a TPP
- · Learn about the types of account information that you can share

What's currently supported?

- You can share your payment enabled Domestic Current, Savings and Currency accounts, which are reported on your Bankline profile. Consents can last up to 90 days before they need to be renewed by repeating the process outlined below.
- TPPs may offer payment cards that you can link to one of your payment accounts. If you wish to use one of these payment cards the TPP will ask you to give your consent for them to check you have enough funds in your account before you make a transaction. You can do this using the "Create and manage own account information consents" TPP privilege in Bankline. Any consent that you have confirmed, including funds check requests, can be viewed online.
- Once you've given your consent to a TPP, they can request account data up to eight times a day. You can share historic data. If no dates are mentioned in the consent request then all available historic data will be able to be shared. This is currently up to seven years depending on how long the account has been open for.

How to share account information and provide consent

- Decide on the service you need and choose which TPP you want to use. You can share data with more than one TPP using separate consent requests.
- 2 Once you've agreed a service with a TPP, you'll need to give them your consent to share your data with them. Select your bank from the available list.



3 The TPP will then direct you to a dedicated NatWest website or mobile application (note mobile application will only appear if you have the Bankline mobile app installed on your Android or iOS device).

NZ	
NILE .	
You are now leaving us and we are securely transferring you over to NatWest	
Cancel and return to TPP	

4 Select the Bankline tab. If you're setting up your consent on a mobile device and have the Bankline mobile app, you'll be diverted to the app.

뤔 NatWest			Gecure Secure
Digital services			
Please select the service	you require from personal or business bar	sking	
	Personal Banking	Bankline / Commercial cards	
	Online / Mobile Banking	Bankline	
		ClearSpend	
Cancel			

You'll need to authenticate yourself using your Bankline login details. Enter your Bankline Customer ID and User ID, example logon shown below. If you are directed to the Bankline mobile app you can choose to use biometric ID (Face or Fingerprint ID).

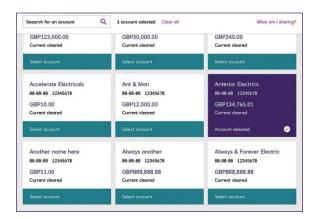
Customer ID	Your credentials will not be shared with the third party.	
User ID		
Continue		
Not a Bankline user?		
Go back to your <u>Open Banking provider</u>		

6 Use your smartcard and enter the requested characters from your password, as you would to log in to Bankline.

👶 NatWest	ۍ اوستان کې
Log in to Bankline	
Customer ID User ID 13 B	a Wrong Customer ID or User ID? Start ogein
See this with your and roade	Enter the response code from your cerd reader 2 4 6 4 9 1 7 4 Date for expected diarceter from your passend 20 40 1 7 4 Out in the intervention of the expected diarceter from your passend 4 9 1 7 4 Out in the expected diarceter from your passend 4 9 1 7 4 Out in the expected diarceter from your passend 4 9 1 7 4 Out in the expected diarceter from your passend 4 9 1 7 4 Out in the expected diarceter from your passend 4 9 1 7 4

Once authenticated you can either select the required account(s) you want to share from those available in the drop down list or leave blank to see the list of all available accounts which can be shared.

Select each account you want to include. Once you've chosen all the accounts you want to share, select 'Confirm Access' to the selected accounts.



8 You'll see the details of the access you're agreeing with the TPP. Check the details and confirm they're correct, then select 'Confirm access' for the number of accounts selected.

Accelerate Electr	ingls Ant & Mon	Anterior Fler	trics
88-88-88 1234567	What am I sharing?		578
£10.00			
Current cleared	Account details	Payments	
Select account	Account name	Direct debits	0
Dence decourt	 Account number & sort code Account balance 	 Standing orders Other payment agreements you have 	~
		set up	200
Another name I			ver Electric
88-88-88 1234567	Account transactions	Account features & benefits	578
E11.00	 Incoming and outgoing 	 They type of account you have 	8
Current cleared	transactions from 10 Jul 2018 to 10 Jul 2019		
Account selected			
	Close		_
Van Gogh Oils			
88-88-88 12345678	88-88-88 123-	45678	
C45.00	50		

Once the agreement is successfully set up, you'll be redirected back to the TPP to continue with the service they're offering.

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🚷 NatWest	â
0	
We are securely returning you to TPP Name Your Bankline details have not been saved	

What account information can be shared

We've set out all of the data that can be shared with a TPP below. However, the agreements you consent to will vary depending on the type of service being provided.

Your account details	
Account basic:	Any other name you use to refer to this account.
Account details:	Your account name, account number and sort code.
Balances:	Your account balance.

Your regular payments	
Beneficiaries basic:	Payee agreements you've set up.
Beneficiaries details:	Details of payee agreements you've set up.
Standing orders basic:	Your standing orders.
Standing order details:	Details of your standing orders.
Direct Debits:	Your Direct Debits.
Diarised Payments:	Your Diarised Payments.
Confirmation of Funds:	Funds check to confirm availability of funds ahead of a potential payment.

Your account transactions	
Transaction basic credits:	Your incoming transactions.
Transaction detailed credits:	Details of your incoming transactions.
Transaction basic debits:	Your outgoing transactions.
Transaction detailed debits:	Details of your outgoing transactions.

Your account features and benefits		
Products description:	The type of account you have.	
	The fees, charges and interest you pay.	
	The benefits, services, rewards and interest your account offers.	

5. Managing account information consents

In this section

• Learn how to manage your consents

You can view or withdraw account information-sharing consents from within Bankline.

If you have the privilege 'Create and manage own account information consents' you can view and manage any account-sharing consents **you've set up yourself**.

If you have the privilege 'Create and manage all consents' you can view and manage **all account information-sharing consents created on your Bankline profile**.

To view and manage account information consents

1 From the Bankline Administration menu select Third Party Provider consents, then select the Manage Consents link.

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Search FAQ's)	Legati na Nobel Hell V Deven MW Broadcowt: No. The recent provide new experience expension. Solice Reced Unprest Messagers to view these. No. The recent provide recent provide the second solice of the two Messagers for the second solice and the second solice of the second solice	The list logged in on. 7th Namh 2018 at 18-3
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Set your preferences Account adormation Bank messages Audit Payments View Notification Trade		

A new window will open, showing all active consents you have with TPPs.

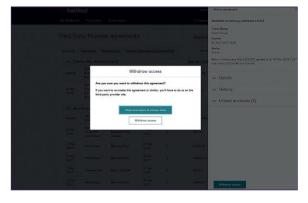
My Dashboard	Third parties	Funds checks			① Support	Jane Doe
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Active (18)	Expired (6)	Withdrawn.(8) C	Neleted, Suspended and	Revoked (33)	All third	porties .
∧ Expi	ring within the ne	ext 5 days (1)			How can I contin	ue access?
Expires	Third Party Provider	Client	Date Granted	Linked Accounts	Created By	
06 Apr 14:26	Davis, O'Connell and Schulist	Grant Group	04 Mar 11:57	1	22222222	
∧ All a	ther active agree	ments (17)				
Expires	Third Party Provider	Client	Date Granted	Linked Accounts	Created By	
24 Apr 11:57	Davis, O'Connell and Schulist	O'Keefe, Marquardt ar Jaskolski	nd 14 Dec 10:57	1	JOE.121	
17 Apr 10:57	Huel Group	Beer and Son	a 07 Feb 13:57	1	22222222	
17 Apr 10:57	Huel Group	Beer and Son	s 31 Jan 10:57	1	USER1111	
17 Apr 10:57	Ziemann LLC	Block - Denes	ik 17 Jan 10:57	3	JOE.121	
15 Apr 10:57	Huel Group	Beer and Son	s 07 Feb	1	USER1111	

3 Select a consent record to view more details. If you need to, you can withdraw the consent at any time by selecting 'Withdraw access'

📥 NatW	/est				Active ogreement	>
My Dashboord	Third porties	Funds checks			Below is the access that 22222222 with Davis, O'Connell and Schulist.	agreed to on 04 Mar 2018 11:57
Third Pa	rty Provide	r agreemer	its		∧ Details	
Active (19)	Espiced (6) WA	Schuren (R) Delete	d, Superided and	Sector (197)	Account details	
0 Fm	ring within the next	5 daws (1)			 Account currency Account nome 	
Epine	Third	Sart	Date Gronted	Linked Accounts	 Account number and sort co Account balances 	ide
06 Apr 14:26	Dove.	irant Group	04 Mar 11:57	í	Poyments • Your Direct Debits • Your standing anders • Any other poyment agreeme	enta
A Allo	ther active agreems	esta (17)			Second and the second second	
Espires	Third Party Provider	Client	Dote Gronted	Linked Accounts	Account transactions • Incoming transactions from	up to 7 years ago to the
24 Apr 11:57	Davis, O'Connell and Schulist	O'Keele. Marquardt and Jaskolski	14 Dec 10.57	4	expiry dote	
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17 Apr 10:57	Huel Group	Beer and Sons	31 Jon 10.57	1	DATE / TIME 04 March 2018 11:57	EVENT Granted
17 Apr 10:57	Zenom LLC	Block - Denesik	17 Jon 10:57	1	✓ Linked accounts (1)	
15 Apr 10:67	Huel Group	Beer and Sons	07 Feb 10.57	1	Withdraw occess	



Once selected, confirm the withdrawal by selecting Withdraw access in the pop-up window.



Remember

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Withdrawing consent means we'll no longer send data to the TPP, but it won't remove any data already shared with them.

Any other consents you have with the same TPP will remain active.

6. Making a payment using a TPP

In this section

- Learn which types of payments are currently supported
- Learn about making payments through a TPP

Currently supported

- You can make Immediate and Future dated Faster Payments, CHAPS, International Payments or transfer money between your registered Bankline sterling accounts.
- Some TPP's will require payments that can be completed entirely by one user and don't need additional confirmation. Others will allow confirmation to be completed later, in Bankline.
- All existing Bankline user permissions and confirmations will apply to payments made through a TPP.

How to make payments through a TPP and confirm them

We'll use an example of buying equipment from a supplier to show the process. We'll also assume the user has been correctly set up with the required privileges.



1 At the end of the purchase choose to pay from your bank account.

Your Shopping Cart Expected dativey (1 fame), Order III 1 Incomo Semang Xpees, M200, Barnard Xpees, M200, Renow Edit	A4 £1.166.40
Expected delivery (1 Items): Order III 1 tomorrow and Legal Mono Laser Prin tem # TWV 20002320	19:00 today and get it A4 £1,166.40 ter Qty. 20 Ex.VAT
Samsung Xpress, M2028, and Legal Mono Laser Prin Item # WW-200052290	A4 £1,166.40 ter Qty. 20 Ex VAT
Coupons*	Collapse
Insert your coupon code	Apply
Order Summary	
SubTotal: Ex VAT	E1,166.40
C Order Care	E0.00
Delivery Charge	r: Free
Total	E1,166.40
VIRT	E £233.28
Tota	£1,399.68
	Insert your coupon code



2 Select NatWest from the available options.

1 Contact and Delivery the second has been as assured.	Your Shopping Carl View Pull Carl (Print Carl
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2 Payment	Coupons* Colore =
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O Credit/Debit card O Paged O Pay with your bank	Order Summary
	Bushinal Ex VAT 01.133.33
Peope select your bonk below	C Graw Care 63.30
	Devery Diege Free
4 Notices DI RBS	None 68,133,33
	WE ELEMAN
	···· (9,760.00
Passes check Carl contents and definity dates before submitting your o Tour order 5 Adapti to stages being and Conditions	

3 The TPP will redirect you to our dedicated site to provide consent and confirm the payment.

11	
SUN .	
You are now leaving us and we are securely transferring you over to NatNest	
Cencel and return to TPP	



4 Select the Bankline tab. If you're setting up your consent on a mobile device and have the Bankline mobile app, you'll be diverted to the app.

Digital services			
Please select the servic	ce you require from personal or business b	panking	
	Personal Banking	Bankline / Commercial cards	
	Online / Mobile Banking	Bankline	
		ClearSpend	

5 You'll then need to authenticate yourself using your Bankline login details. Enter your Bankline Customer ID and User ID.

è NatWest	⑦ Support
Log in to Bankline	
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Continue Not a Bandha para? So look ta para Const Dantina amadar	
Bankline security advice	
 We all moves also firstly, passessible ar unstrated searchy codes over the phone. If is duals, coli the basisfies halpdake. Only individuals who have authorize hashing basisfies abudd presend bayed this point. For the searchy of customers, any unsubtrivial datangt to access customer bank information will be non- line subject to legal action. 	



6 Use your smartcard and enter the requested characters from your password, as you would to log in to Bankline.

🐣 NatWest	Support
Log in to Bankline	
Customer ID User ID 13 B	a Wrong Customer ID or User ID? Start again
	Enter the response code from your card reader 2 4 6 1 7 4 2 4 6 1 7 4 1 7 4 Deter the requested characters from your possword a 6



7 Select the debit account from those available in the drop down list.

🖧 NatWest		â
Select account and	d review payment	Balances last updated 14:23 UK Time
	Please select account	
	Another Account 12-34-56 43217765 Current cleared GBP8.888.88	
	Lenmore Electrics & Logistics 🗸 00-11-22 987654342 Current cleared GBP44162.67	

Immediate payment example:

🔥 Na	tWest			â
Select	account and re	eview payment	Balances last updated 14:	23 UK Tine
		Lenmore Electrics & Logistics 00-11-22 987654342 Current cleaner	d GHP44,167.67	
From	Lenmore Electric 00-11-22 987654342			
То	Acme LTD 78-09-14 93824452			
	Amount		GBP888.88	
	Payment date		11 April 2019	
	Payment type		Single Immediate Faster Payment	
	Payment fee		Same as Bankline tariff What's my tariff	
	Your ref: G137 N005 C	0333 L297	Their ref: L898 O563 N941 G812	
poyment, plu before it's di	ease note that in some car up to leave your account. 1	le on the day of payment. If you need to se you'll need to concel by 16:00 (UK to to concel a scheduled payment, leg ent howing as 'Future dated' then you will b	me) on the working day a your Bankine profile and	
Sched	lule payment Car	ncel payment	Why isn't my account a	rvailable?

Future dated payment example:

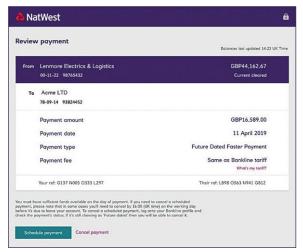
Select acc	ount and review payment	Balences lost updated 14:23 UK Tim
	Lenmore Electrics & L 00-11-72 987658347 Car	ngistics V event cleared CIIIP44,162.67
	more Electrics & Logistics 1-22 987654342	
To Ac. 78-0	me LTD 9-14 93824452	
Am	ount	GBP888.88
Pay	ment date	11 April 2019
Pay	ment type	Future Dated Faster Payment
Pay	ment fee	Same as Bankline tariff Vitaris my tariff
Your	ref: G137 N005 O333 L297	Their ref: L898 O563 N941 G812
oyment, please ni atora it's dua to la	icient funds available on the day of payment. If the that in some cases you'll need to concel by 3 new your account. To concell a scheduled pay is status. If it's still showing as 'Future dated' the	6:00 (UK time) on the working day int, lag anto your Bankline protile and

8 You may have supplied this debit account to the TPP before being passed to the bank. If it's a valid debit account, you'll see it displayed and you won't need to select an account.

Immediate payment example:

NatWest ŵ Review payment ed 14:23 UK Tim From Lenmore Electrics & Logistics 00-11-22 98765432 GBP44,162.67 Acme LTD 78-09-14 93824452 Payment amount GBP16,589.00 Payment date 11 April 2019 Payment type Single Immediate Faster Payment Same as Bankline tariff Payment fee What's my tar Your ref: G137 N005 O333 L297 Their ref: L898 O563 N941 G812 now much nove summers runns evolution on the day of payment. If you need to cancel a scheduled payment, private note that in some cases you'll need to cancel by 15:00 (RK time) on the working day before it's due to leave your account. To cancel a scheduled payment, lag anto your Bonkine prefile and check the payment's tatous. If is not all shadow as "failured accounts". edule payment Concel payment

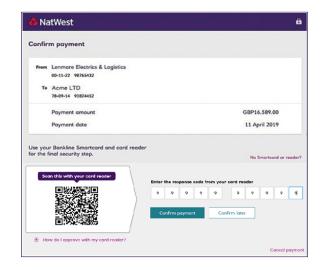
Future dated payment example:



Check and confirm the payment details are correct from whichever the way the debit account was selected. We'll confirm the payment type and we'll also confirm that the cost will be the same as a payment made through Bankline. When you've checked the details, select 'Schedule payment' to proceed.

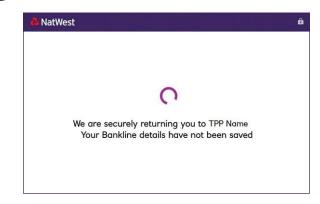
0
9
2

Use your smartcard to confirm the payment. You may be able to choose to Confirm later if the TPP supports that.





You will be redirected back to the supplier.



7. Making Payments by importing files using a TPP

In this section

- Learn how you can import files to make a number of Payments.
- Learn what file formats can be imported.

Currently supported via Open Banking TPP Services

- You can use a TPP to submit a file of payments that will be processed, provided you have the correct Open Banking privileges in place.
- The file has the correct content to be processed otherwise it will be rejected.
- You can import a file via a TPP, provided that the file is formatted as one of the following:
 - 'Bankline CSV'
 - 'XMĽ

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- 'SWIFT MT101'
- 'SWIFT MT103'
- 'BACSTEL'
- You can make Bulk Faster payments to multiple accounts from the same debit account, this is called a Bulk Payment. All existing Bankline user permissions and authorisations will apply to payments made through a TPP.
- You can make all Faster, CHAPS, International and IAT payments from multiple debit accounts, this is called a Batch Payment. All existing Bankline user permissions and authorisations will apply to payments made through a TPP.

How to import payments through a TPP

We'll use an example of importing a file to pay for office stationery to show the process. We'll also assume the user has been correctly set up with the required privileges.

1 Sel TPI

Select the file you want to import via the TPP, ensuring it is in the correct format and has the correct content (example shown below of a TPP screen).

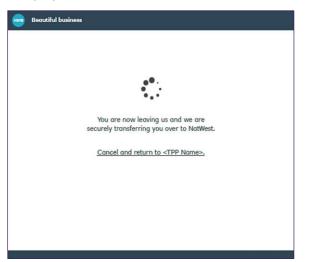
+	Bulk paym	ent				Schedule p	aymer
đ	Payments to m	nultiple accounts from the sam	e debit account.				
	Reference	Description		No. of pays	mante	Total GBP	
ps .		The second		No. or pays			
lates	Xero_123	PayrollGroupA_Nov2018			15	15,000.00	Vice
	Xero_456	Description			4	10,000.00	View
	Xero_789	Description			3	6,000.00	View
	Xero_012	Description			3	4,000.00	View
	Xero 000	Marketing 83287 PR			6	18,713.00	View
1	Xero_111	Office_937843_Stationer	Y		3,995	15,000.00	Men
	Xero_222	Communications_28437			6	450.00	View
	Xero_567	Client_Expenses_92378	horses		14	872.82	View

2 Ensure you have selected the correct file to be imported and then select **Pay now** (example shown below of a TPP screen).

	Batch payment				
_	Reference	Description	No. of payments	Amount	
	Office_937843_Stationery View ~	Office Supplies	3,995	15,000.00	
	Payment to be taken from:				
ſ	NatWest 🗸		Total £15,000	0.00 GBP	
-					2



3 The TPP will redirect you to our dedicated site to provide consent and authorise the payment.



5 You'll then need to authenticate yourself using your Bankline login details. Enter your Bankline Customer ID and User ID.

Customer ID	Your credentials will not be shared with the third party.
User ID	
Continue	
Not a Bankline user?	
Go back to your <u>Open Banking provi</u>	fer.

4 Select the Bankline tab. If you're setting up your consent on a mobile device and have the Bankline mobile app, you'll be diverted to the app.

👶 NatWest			Secure
Digital services			
Please select the service you re	quire from personal or business bankir	ng	
	Personal Banking	Bankline / Commercial cards	
	Online / Mobile Banking	Bankline	
		ClearSpend	
Cancel			

6 Use your smartcard and enter the requested characters from your password, as you would to log in to Bankline.

🔥 NatWest	🕥 Support
Log in to Bankline	
Customer ID User ID 13 B	n Wrong Customer ID or User ID? Stort ogen
Scan this with your card reader	Enter the response code from your cord reader
	Enter the requested characters from your password 2nd 40 00h
	Continue

7 You will be presented with the following screen when the checking of the file has been successful. You can then review the payment file being imported and proceed by selecting Import payments.

👶 Na	tWest		â
Review	payment file		
	This is a valid file format 5 June 2019 08:15 UK Time		
	Received from	TPP name	
	File name	Office_937843_Stationery (5mb)	
	Number of payments in file	3995	
To complet We'll return	s possel initial checks. Please note, no payments have this payment, a suitably permissioned user needs to you to «TPP nome» while we process this file. payment file Cancel		
Legal infor	mation Accessibility T&Cs FAQs More about	: NatWest Privacy & Cookies 🕆 2019 NatWest	

If the file has errors with content or is in the incorrect file type when checked a screen advising the error will be shown. You then select Return to TPP.

👶 Na	atWest					ô
Review	v payment file					
	We're sorry, we					
	Please return to your th	ard party provid	er to re-upload the file of	oin a valid format (CS	<i>v</i>).	
	Received from				TPP name	
	File name			Office_9	937843_Stationery (5mb)	
	Number of payme	nts in file			3995	
Retur	n to TPP					
Legal info	rmation Accessibility	T&Cs FAQs	More about NotWest	Privacy & Cookies	© 2019 NotWest	



8 You will be then redirected back to the TPP.

